



## **Budget Workshop**

Members Present: Jamie Hebner, Jamie Gruber, Lindsey Ellis, Rachel Locke, Andrea Spengler, Michelle Merritt, Derek Case-arrive at 5:20pm.

Administration: John O'Connor, Kerrieann Pelletter, Dan Grande, Shauna McMahon.

District Clerk: Absent

Others: Melody Voigt, Braden Carmen- Dunkirk Observer

## **Call to Order**

Andrea Spengler called the meeting to order at 5:15pm.

## **Presentation**

Kerrieann Pelletter and John O'Connor gave a Power Point presentation regarding the upcoming budget.

## **Adjournment**

The motion was made by Jamie Hebner seconded by Jamie Gruber to adjourn the meeting at 5:32 pm.

All voted yes.

## **Regular Board Meeting**

### **Call to Order**

Andrea Spengler opened the meeting in the high school library at 5:32 pm.

### **Pledge to the Flag**

### **Public Comment**

None

### **Approval of Agenda**

Lindsey Ellis made the motion, seconded by Jamie Hebner to approve the agenda.

All voted yes. Motion Carried.

### **Supervisory Reports**

Mr. Dan Grande stated that regents are coming up. He stated that he has been working on teacher evaluations. Mr. Grande stated that the winter concert went very well.



Mrs. Shauna McMahon stated that PBIS is going well. Mrs. McMahon stated that there is a Pie-staff assembly coming up in a few weeks.

Mrs. Sarah LoManto stated she is working on some new menu items and that foreign language week will be coming up soon.

### **Board Reports**

Andrea Spengler reminded the board about the following important dates:

- Budget Workshop –Thursday, February 13, 2025, at 5:15 p.m.
- BOCES Annual Meeting Date – Wednesday, April 2, 2025.
- BOCES Component Vote Date – Tuesday, April 29, 2025.
- Regular April Board Meeting – Thursday, April 24, 2025.

Dr. O'Connor discussed they are working on the budget and capital project. Dr. O'Connor stated that the 25-26 instructional calendar will be up for approval at the next board meeting.

### **Discussion Items**

Senior Exit Interviews

### **Old Business**

None

### **New Business Consent Agenda**

Michelle Merritt made the motion, seconded by Jamie Gruber, upon recommendation from Superintendent to approve the Meeting Minutes.

#### **A. Meeting Minutes**

- 1) Approve the Board of Education Regular Meeting Minutes of December 19, 2024.

All voted yes. Motion Carried.

Jamie Hebner made the motion, seconded by Rachel Locke, upon recommendation from Superintendent to approve the Financial Items.

#### **B. Financial Items**

- 1) Treasurer's Report – November 2024
- 2) Warrant Summary Report and Claims Auditor Report – December 2024



- 3) Extra-Curricular Reports – November 2024
- 4) Faculty Auditor Report – July 1, 2024-December 31, 2024

All voted yes. Motion Carried.

Lindsey Ellis made the motion, seconded by Michelle Merritt, upon recommendation from Superintendent to approve the Personnel Items.

**C. Personnel**

- 1) Authorize the Superintendent to execute a Memorandum of Agreement with the SEIU Local 200 United AFL-CIO in which, the addition of Lunar New Year to be added to the paid holiday schedule.
- 2) Authorize the Superintendent to execute a Memorandum of Agreement with the Forestville Administrators' Association in which, the addition of Lunar New Year to be added to the paid holiday schedule.
- 3) Authorize the Superintendent to amend the following individual contracts to reflect the addition of Lunar New Year to be added to the paid holiday schedule:

Kerrieann Pelletter  
Wesley Wright  
Kris Richter  
Sarah LoManto  
Kyle Barthel  
Kristin Irwin  
Melody Voigt

- 4) Accept the resignation of Kristin Irwin, District Clerk, effective February 12, 2025.
- 5) Appoint Melody Voigt as the District Clerk effective February 13, 2025, and ending on June 30, 2025 with a prorated stipend of \$4,750.
- 6) Approve the following volunteers:  
  
Kaytlynn Franklin   Ski Club  
  
Trevor Napoli
- 7) Approve the following student internship:  
  
Ella Conley                      Heather Kaczor, Speech Therapist
- 8) Approve the following substitute pending successful completion of all requirements effective January 10, 2025:



Cecelia Egan

Uncertified Teacher  
Floater Monitor Aide

All voted yes. Motion Carried.

Rachel Locke made the motion, seconded by Derek Case, upon recommendation from Superintendent to approve the Other Items.

D. Other

- 1) Approve the following IEP Recommendations #6931, 6947, 6938.
- 2) Accept the bid for the Capital Outlay Project 24-25 from Kinley Construction.
- 3) Approve the AP World History class field trip to Washington, D.C. on March 9-11, 2025.
- 4) Surplus the following items:
  - 4 cafeteria carts- broken

5) Approve the following Bond Resolution- Capital Improvement Project 2025:

**A BOND RESOLUTION, DATED JANUARY 9, 2025, OF THE BOARD OF EDUCATION OF THE FORESTVILLE CENTRAL SCHOOL DISTRICT, CATTARAUGUS AND CHAUTAUQUA COUNTIES, NEW YORK (THE “DISTRICT”) AUTHORIZING THE DISTRICT (1) TO UNDERTAKE AN APPROVED CAPITAL IMPROVEMENTS PROJECT, 2025 (THE “PROJECT”) CONSISTING OF THE RECONSTRUCTION, REHABILITATION AND RENOVATION, IN PART, AND THE CONSTRUCTION OF IMPROVEMENTS AND UPGRADES TO VARIOUS DISTRICT BUILDINGS AND FACILITIES AND THE SITES THEREOF, AT AN ESTIMATED MAXIMUM COST OF \$11,875,000 AND TO ISSUE SERIAL BONDS OR OTHER OBLIGATIONS OF THE DISTRICT FOR THE FINANCING OF THE PROJECT IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$9,675,000, WITH THE BALANCE OF THE ESTIMATED MAXIMUM COST OF THE PROJECT, TO BE COVERED BY THE EXPENDITURE OF \$2,200,000 FROM THE DISTRICT’S CAPITAL RESERVE FUND, 2015 AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES (IN ANTICIPATION OF THE SALE OF SUCH OBLIGATIONS) TO THE PRESIDENT OF THE BOARD OF EDUCATION OF THE DISTRICT.**

WHEREAS, at the annual meeting and vote of the qualified voters of the Forestville Central School District, Cattaraugus and Chautauqua Counties, New York (the “District”) that was held on May 21, 2024, Proposition No. 3 (the “Proposition”) was duly adopted authorizing the Board of Education of the District (the “Board”) (1) to undertake, in general accordance with a referenced project plan, a Capital Improvements Project, 2025 (the “Project”) at an estimated maximum cost of \$11,875,000; (2) to expend or apply toward the Project, during the 2023-2024 fiscal year of the District, \$2,200,000 from the District’s Capital Reserve Fund, 2015; and (3) to levy a tax to finance the balance of the estimated maximum cost of the Project, such tax to be collected in annual installments, with obligations of the District (in an aggregate principal amount not to exceed \$9,675,000) to be issued in anticipation thereof; and

WHEREAS, it is now desired to authorize the expenditure of up to \$11,875,000 for such purpose, and to provide for the financing thereof in accordance with the Proposition;



NOW, THEREFORE, BE IT RESOLVED, by the Board (by a favorable vote of at least two-thirds of all of the members of the Board), as follows:

**Section 1.** The class of objects or purposes to be financed pursuant to this resolution is a capital improvements project involving the reconstruction, rehabilitation and renovation, in part, and the construction of improvements and upgrades to various District buildings and facilities and the sites thereof, to implement various health, safety, accessibility and Code compliance measures required by the State Education Department in connection with any significant capital project and various other measures that are generally described in (but are not to be limited by) the written plan for the Project that was prepared by the District (with the assistance of Young + Wright Architectural) and is on file at the District offices, and being subject to the possibility of reallocation, deletion, revision or supplementation, as provided in the public notice of the vote on the Proposition. The foregoing work shall include the purchase of original furnishings, equipment, machinery and apparatus required in connection with the purposes for which such buildings, facilities and sites are used, and all ancillary or related work required in connection therewith, including preliminary costs and costs incidental thereto and in connection with the financing thereof.

**Section 2.** The estimated maximum cost of such class of objects or purposes is determined to be \$11,875,000, which expenditure is hereby authorized. The plan for the financing of the Project is (1) to expend or apply toward the Project, during the 2023-2024 fiscal year of the District, \$2,200,000 from the District's Capital Reserve Fund, 2015, and (2) to issue up to \$9,675,000 of serial bonds or other obligations of the District that may be lawfully issued under the Local Finance Law (the issuance of which is being hereby specifically authorized for the financing of the balance of the estimated maximum cost of the Project), with such amount to be offset by any federal, state, county and/or local funds received by the District for the Project. Unless paid from other sources or charges, such balance of the estimated maximum cost of the Project is to be paid by the levy and collection of taxes on all the taxable real property in the District to pay the principal of such bonds or other obligations, and the interest thereon, as the same shall become due and payable.

**Section 3.** It is hereby determined that the period of probable usefulness of the class of objects or purposes referred to in Section 1 hereof is 30 years, pursuant to subdivision 97 of paragraph (a) of Section 11.00 of the Local Finance Law.

**Section 4.** Subject to the provisions of this resolution and of the Local Finance Law, and pursuant to the provisions of Section 21.00 relative to the authorization of the issuance of bonds with substantially level or declining annual debt service, Section 30.00 relative to the authorization of the issuance of bond anticipation notes and of Section 50.00, Sections 56.00 to 60.00, Section 62.00, Section 62.10, Section 63.00, and Section 164.00 of the Local Finance Law, the powers and duties of the Board pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and details as to the sale and issuance of the bonds herein authorized, and of any bond anticipation notes issued in anticipation of such bonds (and the renewals of such notes), are hereby delegated to the President of the Board, as the chief fiscal officer of the District. Without in any way limiting the scope of the foregoing delegation of powers, the President of the Board, to the extent permitted by Section 58.00(f) of the Local Finance Law, is hereby specifically authorized to accept bids submitted in electronic format for any bonds or notes of the District.

**Section 5.** The temporary use of available funds of the District, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in this resolution.

**Section 6.** This resolution shall constitute the declaration (or reaffirmation) of the District's "official intent" to reimburse the expenditures authorized in this resolution with the proceeds of the bonds, notes or other obligations authorized herein, as required by United States Treasury Regulations Section 1.150-2.



**Section 7.** Each of the obligations authorized by this resolution, and any notes issued in anticipation of the sale of such obligations, shall contain the recital of validity as prescribed by Section 52.00 of the Local Finance Law, and such obligations shall be general obligations of the District, payable as to both principal and interest by a general tax upon all the taxable real property within the District, without limitation as to rate or amount (subject to certain statutory limitations imposed by Chapter 97 of the 2011 Laws of New York). The faith and credit of the District are hereby irrevocably pledged for the payment of the principal of and interest on such obligations, and provision shall be made annually in the budget of the District by appropriation for (1) the amortization and redemption of any such obligations to mature in such year and (2) the payment of interest on any such obligations to be due and payable in such year.

**Section 8.** The President of the Board is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the obligations authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the “Code”) and may designate the obligations authorized by this resolution, and any notes issued in anticipation thereof, as “qualified tax-exempt obligations” in accordance with Section 265(b)(3) of the Code.

**Section 9.** The President of the Board is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the obligations authorized hereunder (or any bond anticipation notes issued in anticipation of the sale of such obligations), containing provisions that are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, as promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended.

**Section 10.** The President of the Board is further authorized to call in and redeem any outstanding obligations that were issued pursuant to this resolution (at such times and in such amounts and maturities as may be deemed appropriate after consultation with District officials and the District’s municipal advisor), to approve any related notice of redemption, and to take such actions and execute such documents as may be necessary to effectuate any such call(s) for redemption pursuant to Section 53.00 of the Local Finance Law, with the understanding that no such call(s) for redemption will be made unless such notice of redemption shall have first been filed with the District Clerk.

**Section 11.** In the absence or unavailability of the President of the Board, the Vice President of the Board is hereby specifically authorized to exercise the powers delegated to the President of the Board in this resolution.

**Section 12.** The District Clerk is hereby authorized and instructed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of the Local Finance Law, in the District’s official newspaper(s). The validity of the obligations authorized hereby, or of any bond anticipation notes issued in anticipation of the sale of such obligations, may be contested only if:

**(1) (a) such obligations are authorized for an object or purpose for which the District is not authorized to expend money, or**  
**(b) the provisions of law which should be complied with at the date of publication of this resolution (or a summary thereof) are not substantially complied with,**  
and an action, suit or proceeding contesting such validity is commenced within 20 days after the date of such publication; or

**(2) such obligations are authorized in violation of the provisions of the Constitution of New York.**

**Section 13.** This resolution is effective immediately and shall be placed in the official minutes of the Board as an official action of the Board.





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**6) Approve the following Resolution- ROC Participation DPAs:**

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

"WHEREAS, the Board of Education of the Forestville Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;"

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the Forestville Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Forestville Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

**CERTIFICATION**

It is hereby certified that the above motion was approved by the Forestville Central School District Board of Education at its meeting, duly noticed, held on January 9, 2025.

All voted yes. Motion Carried.

**Adjournment**

Jamie Gruber made the motion, seconded by Michelle Merritt to adjourn the meeting at 5:45 pm.

All voted yes.